

ADE School Finance

Instructional Time Models

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Agenda

- HB 2862 Overview
- Instructional Time Models (ITMs)
- ITM Template
- Reporting/New Attendance Descriptors
- Frequently Asked Questions

What is HB 2862?

- Defines a school year as starting July 1 and ending June 30 with a school month of 20 school days or 4 weeks of 5 days.
- Allows local education agencies (LEAs) to adopt instructional time models (ITMs) to provide flexibility in how instructional hour requirements are met.
- Allows LEAs to meet hours through different modes of instruction, such as remote instruction, project-based learning, mastery-based learning, and weekend/evening courses.
- Requires a school district to receive approval from its governing board through at least two public hearings in order to adopt an ITM.

Flexibility Authorized in HB 2862

- Instructional hours may be delivered in any day, week, or course length increments.
- Instruction may be delivered through any combination of direct instruction or project-based, independent, or mastery-based learning.
- May include in-person or remote instruction.
- May reallocate required instructional hours per course on a per-student basis to structure individual course schedules.
- Learning times and schedules may be staggered or other options may be offered on weekends or evenings.

Remote Learning in HB 2862

- To offer remote learning in the upcoming school year, LEAs must have an approved AOI or an adopted ITM.
- The bill provides a cap of 50% of total instructional hours for an individual school before incurring a financial penalty and being reported to the State Board of Education for potential action to require an application for AOI status.

Instructional Time Models

- Fully describe the extent to which instruction will deviate from a traditional 5-day week, 180-day year
 - How are instructional days that would otherwise be in-person replaced by something other than in-person instruction?
 - Connect to specific instructional days on the school calendar
- Define specific attendance procedures for instruction that will take place outside of an in-person classroom
- Districts and charters must submit and certify a school calendar

ITM Example

- On certain calendar days, students will be given the option to attend live classroom instruction through a virtual meeting (Zoom, MS Teams, Google Meets) rather than attending in-person.
- Students will be reported as in attendance if they attend the virtual meeting and absent if they do not.

ITM Example

- Every other Friday on the instructional calendar is designated as project-based learning. Rather than attending school in-person, students will complete six hours of independent project-based learning that will be submitted the following Monday.
- Students will be reported as in attendance on projected-based learning days if evidence of the six hours of project-based learning is submitted to the teacher and reported as absent if not.

ITM Template

- <https://www.azed.gov/finance/instructional-time-model-template-school-districts-and-charter-schools>
- Districts and charters are able to begin instruction pursuant to an Instructional Time Model as soon as it has been approved by the district/charter governing board.

ITM Template

- District/charter and authorized representative contact information
- Dates of governing board meetings
- Types of instructional methods utilized
- Detailed explanation of how instructional methods will replace in-person instruction
- Attendance tracking procedures
- List of schools to which the ITM applies

Reporting Remote Instruction

- Participation in remote instruction will be reported at the student level through attendance descriptors.
- The standalone Distance Learning report that was submitted in FY21 will not be required this year.

Reporting Remote Instruction

- New attendance descriptors for FY 22 enable LEAs to report students as attending or absent from remote instruction
- **In Attendance – DL**
 - Student participating in remote instruction
- **Absence – DL**
 - Student absent from scheduled remote instruction
- New descriptors should be reported for any instructional day on calendar on which a student is not scheduled to attend in-person instruction

Reporting Remote Instruction

- Student Information System (SIS) vendors will implement the new attendance descriptors and inform users of how to report.
- School Finance will use the reported student-level data to calculate the percentage of instruction that is remote at the school level.
- School Finance is in the process of creating a report that will allow LEAs to view and reconcile the new attendance data.

Remote Instruction - Funding

- In FY 22, each school may provide up to 50% of total instructional time through remote instruction without impacting funding
- In FY23, the maximum declines to 40%
- Any instructional time in excess of the maximum is subject to a 5% funding reduction

Remote Instruction - Funding

- ADE is directed to report schools that exceed 50% remote instruction to the State Board of Education and State Board for Charter Schools
- The State Board of Education and State Board for Charter Schools will determine whether schools must apply to become Arizona Online Instruction (AOI) providers

Four-day school week

- HB 2862 repealed ARS 15-861, which previously authorized four-day school week
- Instructional Time Models can be used to implement a four-day week
- ADE has created an [expedited process](#) for LEAs that previously approved four-day weeks
 - Requires Governing Board-approved statement

Frequently Asked Questions

Will ADE be approving ITM submissions?

No, ITMs do not require ADE approval. Schools may begin instruction pursuant to an ITM as soon as it is approved by the governing board.

Frequently Asked Questions

Are governing boards required to approve ITMs using the template provided by ADE?

No. The template must be used to submit information about the ITM to ADE, but is not required to be used in the approval process.

Frequently Asked Questions

Can schools provide more than 50% of instruction remotely?

Yes, but there is a 5% reduction to funding for remote instruction in excess of 50% in FY 22 (40% in FY 23).

Frequently Asked Questions

Is it necessary to submit an ITM for Arizona Online Instruction (AOI) schools?

No, approved AOIs may provide 100% online instruction without adopting an ITM.

ITM Resources

[HB 2862 Initial Guidance](#)

[Instructional Time Model Template](#)

[Frequently Asked Questions](#)